



### Town of Highland Employment Application

APPLICANT INFORMATION													
Last Name		First			M.I.		Date						
Street Address				Apartment/Unit #									
City			State		Zip Code								
Phone			E-mail Address										
Date Available		Full or Part-Time			Desired Salary								
Position Applied for													
Are you at least 18 years of age?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		Do you have a valid drivers' license?			YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?						
Have you ever been convicted of a felony?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain						
EDUCATION													
High School			Address										
Years Attended				Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
College			Address										
Years Attended				Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
Other			Address										
Years Attended				Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
REFERENCES													
<i>Please list three professional references.</i>													
Full Name			Relationship										
Company			Phone		( )								
Address													
Full Name			Relationship										
Company			Phone		( )								
Address													
Full Name			Relationship										

Company				Phone	( )
Address					
<b>PREVIOUS EMPLOYMENT</b>					
Company				Phone	( )
Address			Supervisor		
Job Title			Starting Salary	\$	Ending Salary \$
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company				Phone	( )
Address			Supervisor		
Job Title			Starting Salary	\$	Ending Salary \$
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company				Phone	( )
Address			Supervisor		
Job Title			Starting Salary	\$	Ending Salary \$
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	
<b>MILITARY SERVICE</b>					
Branch				From	To
Rank at Discharge				Type of Discharge	
If other than honorable, explain					
<b>DISCLAIMER AND SIGNATURE</b>					
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.					
Signature				Date	